Report on Travel

**Form 7**

Date of Submission:

Name of PI: (sign )

Affiliation:

<Other Members for Travel>

Name: (sign )

Name: (sign )

Name: (sign )

Travel Period: DD/ MM / YYYY ~ DD/ MM / YYYY

**Overall Conclusion:**

1. Input to the expected LBE enhancement

(Describe concretely, referring to the expected outcome in Form 2)

1. Input to research progress

(Describe concretely, referring to the expected outcome in Form 2)

**Details:**

＊Please attach pictures of the travel if available.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Day | Date | Activities | Achievements | Counterpart/Place |
| 1 | Example | 1. AM: Meeting with xx regarding... 2. PM: Site visit to yy | 1. Concluded action plans for .. 2. Got information on yy | Prof. xx (...Univ.)  Dr.yy (.Company) |
| 2 | Example | Research in zz Lab | Material for analysis is prepared. | Prof. zz (..Univ.) |
| 3 | Example | Oral presentation at .XX. conference and research discussions | Received inputs for enhancement of LBE and research | XX convention center |
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